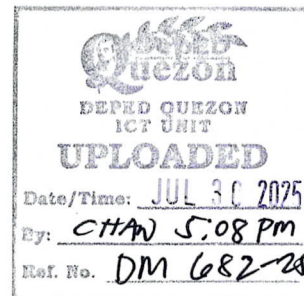




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



28 July 2025

DIVISION MEMORANDUM
DM No. 682, s. 2025

**ORIENTATION ON THE SUPPLEMENTAL AND EXPANDED GUIDELINES OF
DEPED ORDER NO. 40, S. 2012, CUM IMPLEMENTATION OF SAFE
SPACE ACT IN BASIC EDUCATION**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Public Secondary School Heads
District School Heads In-Charge of Learner Formation
All Others Concerned

1. In reference to **Regional Memorandum No. 432 and 433, s. 2025** this Office shall conduct an Orientation for School Head In-Charge of Learner Rights and Protection on **August 22, 2025**. The venue of the aforementioned activity will be announced in a separate memo.
2. The activity aims to equip the School Head in Charge of Learner Rights Protection with knowledge on the welfare and protection of learners in schools by enhancing their understanding of existing policies on child protection and guidelines on the implementation of the Safe Space Act in Basic Education.
3. The participants in this activity are the 56 School Head In-charge of Learner Rights and Protection and 4 Division Technical Working Committee on Project Development Officers I Learners Formation Section.
4. Meals of the participants (Breakfast, Lunch and Afternoon Snack) will be provided by the Division Office, the travel and other related expenses of the Division Technical Committee participants shall be charged against their Division MOOE, while the travel and other expenses of the identified participants from the School shall be charged against their local funds, subject to the usual accounting and auditing rules of the Department.

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5. Please see the attached enclosures for your reference:
Enclosure 1- List of Participants
Enclosure 2- Program of Activities
6. For further information or any concerns, please contact **Hazel Ann S. Camo**, Project Development Officer I, Learners Formation Section of SGOD, through email at hazelann.camo@deped.gov.ph.
7. Immediate dissemination of and compliance with this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

sgod/hsc/07/28/2025

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Enclosure 1 to DM No. 682, s. 2025

School Head in Charge of Learner Rights Protection

No.	District	Name	Position	School
1	Agdangan	Jovito M. Rendiza	Principal I	Salvacion Elementary School
2	Alabat	Reggie S. Reazo	Principal I	RT Camacho Integrated School
3	Atimonan 1	Ruben G. Belmonte	Principal I	Balubad Integrated School
4	Atimonan 2	Salvador P. Malaga Jr.	Head Teacher II	Sta. Catalina Elementary School
5	Buenavista 1	Nerissa L. Pardines	Principal I	Mabutag Elementary School
6	Buenavista 2	Glenn M. Pardines	Principal I	Bukal Elementary School
7	Burdeos	Renante A. Verzo	Principal II	Burdeos Central Elem. School
8	Calauag East	Edgardo T. Tarusan	Principal I	Vinas Elementary School
9	Calauag West	Lyn D. Verddero	Principal I	Pangahoy Elementary School
10	Candelaria East	Richard Del Mundo	Principal I	Kinatihan I Elementary School
11	Candelaria West	Corazon M. Gaviño	Principal I	Buenavista West Elementary School
12	Catanauan 1	Maria Violeta D. Elises	Principal I	Catanauan National High School
13	Catanauan 2	Jonny P. Cruzado	Principal I	Tuhian Elementary School
14	Dolores	Arman Claveria	Head Teacher II	Bungoy ES
15	General Luna	John John P. Rocha	Head Teacher I	San Nicolas Integrated School
16	General Nakar 1	Lorena T. Avellaneda	Head Teacher I	Angelo Elementary School
17	General Nakar 2	Rosie C. Porte	Head Teacher 1	Canaway Elementary school
18	Guinayangan North	Emilia D. Villaverde	Head Teacher III	Don Guillermo Eleazar Elementary School
19	Guinayangan South	Rosalie M. Asi	Head Teacher I	Capuluan Tulon Elementary School
20	Gumaca East	Ariel G. Oyardo	Head Teacher III	Anonangin Elementary School

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21	Gumaca West	Berma R. Barreno	Principal I	Mabunga Elementary School
22	Infanta	Calixto S. Blazo	Principal IV	Infanta National High School
23	Jomalig	Michael N. Malabunga	Head Teacher III	Gango Elementary School
24	Lopez East	Wilson C. Carios	Head Teacher III	Villageda Elementary School
25	Lopez West	Anabel V. Razona	Principal I	Loudes Elementary School
26	Lucban	Sarah O. Mendoza	Principal I	Paaralang Elementarya ng Lucban 5
27	Macalelon	Elda B. Avila	Principal I	Macalelon Central Elementary School Annex
28	Mauban North	Lourdes A. Laurel	Principal I	San Miguel-San Rafael Elementary School
29	Mauban South	Catherine May M. Manuba	Head Teacher-I	Cagbalete II Elementary School
30	Mulanay 1	Victoria N. Seno	Principal I	Burgos Elementary School
31	Mulanay 2	Marvin R. Rodil	Principal I	Pakiing Elementary School
32	Padre Burgos	Teresa V. Nadura	Head Teacher III	Yawe Elementary School
33	Pagbilao 1	Beatriz P. De castro	Principal I	Talipan Elementary School
34	Pagbilao 2	Jennifer E. Ayapana	SSP-III	Silangang Malicboy National High School
35	Panukulan	Recebel R. Llagas	Head Teacher II	Bato Elementary School
36	Patnanungan	Mylene A. Ayuma	Principal-II	Patnanungan Central School
37	Perez	Gay C. Sasis	Principal I	Rizal-Maabot Elementary School
38	Pitogo	Frederick S. Alba	Principal I	Amontay Elementary School
39	Plaridel	Maria Solita R. Paras	Head Teacher III	Plaridel Elementary School
40	Polilio	Louie N. Villanueva	Principal 1	Sabang Elementary School
41	Quezon	Janette J. Cabangon	Head Teacher I	Pablo D. Maningas National High School
42	Real	Clarissa J. Zenarosa	Head Teacher III	Tagumpay Elementary School
43	Sampaloc	Marivi D. Ladines	Principal I	Sampaloc Elementary School -1
44	San Andres	Mae P. Pacardo	Head Teacher III	Segaras Elementary School
45	San Antonio	Mary Grace B. De Guzman	Principal I	Matipunso Elementary School

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Enclosure 2 to DM No. 682, s. 2025

Program of Activities

August 22, 2025		
7:00 a.m. – 8:00 a.m.	<i>Arrival and Registration</i>	Participants and Members of the Technical Working
8:30 am – 9:00 a.m.	Opening Program <i>National Anthem</i> <i>Bagong Pilipinas</i> <i>Prayer</i> <i>Quality Management Policy Statement</i>	Audio Visual Presentation
	<i>Opening Remarks</i> <i>Roll Call of Participants</i> <i>Inspirational Message</i> <i>Rules and Regulations</i>	Juanito A. Merle, EdD SGOD Chief Rommel C. Bautista, CESO V Schools Division Superintendent Members of the Technical Working Committee
10:00 am- 11:50 am	<i>Supplemental and expanded guidelines of Deped order no. 40, s. 2012</i>	Hazel Ann S. Camo Project Development Officer I Learners Formation Section Leah A. Perez EPS II Human Resource Development Section
12:00 p.m.- 1:00 p.m.	Lunch Break	
1:15 pm- 2:25 pm	Safe Space Act in Basic Education	Raul R. Agaran, DBA Education Program Supervisor
2:30 p.m.- 3:35 p.m.	Presentation on Referral Process and Protocol for CAR, CICL, and Victims of Child Abuse	Gevie Sentillas Social Welfare Officer II Provincial Social Welfare and Development
3:40 p.m.- 4:00 p.m.	<i>Question and Answer</i>	
4:01 p.m.-4:30 a.m.	<i>Closing Program</i> <i>Distribution of Certificate</i>	Division Technical Working Committee
5:00 pm- onwards	<i>Travel time</i>	

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